DEPARTMENT OF POSTGRADUATE STUDIES

 **Postgraduate Event Booking Form**

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**Title:** The Development and Function of the Five Lateral Cranial Nerves and Their Influence on Human Communication

**Guest Speaker**: Frank Willard

**Date**: Saturday 04 – Sunday 5 March 2017 (2-day course representing 14 CPD hours)

**Venue**: European School of Osteopathy, Boxley House, Boxley, Maidstone, ME14 3DZ

**Delegate Fee**: £300 inclusive of lunch and refreshments

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date & Institution of Graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For ESO marketing purposes, please indicate below how you first heard about this course

Osteopathic [ ]  ESO [ ]  ESO Direct [ ]  Alumni [ ]  Word of [ ]  Other [ ]

Journal Website via post/email News mouth

If ‘Other’, please provide details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Please delete as appropriate

We would like to advise you of future postgraduate events via email. If you do NOT wish to receive such messages please indicate your objection by ticking here [ ]

If you have special dietary requirements please specify these below:

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**Payment Policy:** Please send either:

**1)** A cheque in pounds sterling made payable to the ESO

**2)** We accept **VISA** [ ]   **MASTERCARD** [ ]  *(please tick as appropriate)*

Credit Card Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cardholder’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Issue Number *(if appropriate)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Security Number *(3 digit number on the reverse of the card)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please tick which amount you would like to have debited from your card:

 **FULL AMOUNT** [ ]  **DEPOSIT ONLY** [ ]

**3)** You can also pay via a bank transfer

 (Please note that you should bear the cost of any bank charges incurred)

 Bank details of the ESO:

 Bank: Barclays Bank Account Holding Branch: Maidstone

 Account Number: 40703389 Sort Code: 20-54-11

 International Bank Account Number: IBAN GB74 BARC 2054 1140 7033 89

**Deposit:**

A £50 deposit will secure your place at the event. The deposit is non-refundable. The balance of payment must be made **no later than** **two weeks prior to the start date of the course**; otherwise it will be assumed that you are no longer able to attend.

**Cancellations:**

The £50 deposit is non-refundable. The remainder will be refunded for cancellations received at least 10 working days in advance of the event. No refund will be given for cancellations received less than 10 working days in advance. Please note, the ESO does not accept responsibility for travel and accommodation costs in the event of course cancellation.

**Please return all completed forms to:**

Carlina Turner, Postgraduate Department

European School of Osteopathy, Boxley House, The Street, Boxley, Maidstone, Kent ME14 3DZ

Tel: +44 (0)1622 671558 E-mail: CPD@eso.ac.uk Web: [www.eso.ac.uk](http://www.eso.ac.uk)